

Woodrow Wilson Academy

Job Title: Teacher, Middle School Language Arts
Date Prepared: 2/25/25
FLSA Status: Full-Time Exempt
Work Year: 187 days, 8 hours per day
Desired Start Date: July 31, 2025
Pay Rate: \$51,244 to \$95,000
Location: 8300 W 94th Ave Westminster, CO 80021

Reports To: Principal

SUMMARY: Responsible for the delivery (virtually or physically) of specified Core Knowledge and other course content. Responsible for providing an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, and psychological growth. This person is responsible for organizing and implementing an instructional program that results in students achieving academic success

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Plan, prepare and deliver instructional activities.
- Create a positive educational climate for students to learn in.
- Meet course and school-wide student performance goals.
- Grade student work, enter grades weekly into an online gradebook.
- Attend (virtual and physical) and actively participate in all required staff meetings and professional development.
- Create and share lesson plans with administration and modify accordingly throughout the year.
- Partner with special education staff and others to implement student's IEP's, ALP's and 504's.
- Administer school-wide assessments including CMAS, MAP.
- Read and stay abreast of current topics in education.
- Utilize various curriculum resources and technologies to enhance student learning.
- Integrate competencies, goals, and objectives into lesson plans.
- Establish and communicate clear objectives for all learning activities.
- Conduct student/parent/teacher conferences.
- Communicate with parents as needed.
- Observe and evaluate student's performance.
- Manage student behavior in the classroom creating appropriate behavior strategies

Perform other duties as assigned.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EXPERIENCE Experience with curriculum, assessment, staff development, and online learning. Experience with effective use of technology with teachers and/or students supporting educational technology initiatives. Awareness, understanding, and application of a guaranteed and viable curriculum. Previous experience or current thinking about culturally responsive teaching that relates to achievement issues for all students. Demonstrated success using technology to ensure technological literate students.

EDUCATION AND TRAINING

- Bachelor's degree or higher
- Teacher license preferred, but not mandatory.
- Highly qualified credential will be required via college credits and having passed the Praxis

SKILLS, KNOWLEDGE, & EQUIPMENT Must possess demonstrated skills in classroom and online implementation of best practices in instructional strategies, demonstrated success in working with learners, and experience with leading online learning. Demonstrated leadership skills. Excellent verbal and written communication skills. Knowledge of standard school technology, ability to effectively and efficiently use for a variety of purposes, and demonstrated success in using Teacher, Secondary technology and information literacy in instruction. Willingness to learn new technology. Ability to help others make sense of and adjust to change. Must be flexible and have capacity for dealing with ambiguity. Willingness to work a flexible schedule. Must be able to manage multiple projects and meet deadlines. Demonstrated ability in interpreting assessment data collected from a variety of sources. Willingness to be a contributing member of the school.

BENEFITS: Full time benefits offered include: medical, dental, vision, employer paid basic life insurance, voluntary life insurance, voluntary short term disability, CO PERA retirement, voluntary retirement savings plans, paid personal and sick time off, and a family wellness benefit.

CLOSING DATE: This position will remain open until filled.

Organization Information: Woodrow Wilson Academy is a K-8 public charter school. Visit our [website at www.wacademy.org](http://www.wacademy.org).